

Senior Minister

General Information

1. Job Title – Senior Minister
2. Job Relationship – Supervised by Elders
3. Position Summary – To lead and serve the church family in preaching, teaching, strategic planning, and in supporting and developing staff, ministries, and members.

1. Proclaim the Word of God.

- a. Maintain a discipline of personal growth in prayer and the Word of God.
- b. Deliver quality Biblical messages that are inspiring and applicable to daily life.
- c. Oversee and plan worship in coordination with the Worship Team.
- d. Oversee Spiritual Formation Team, teaching classes as needed.

2. Provide Leadership.

- a. Consistently champion the church's mission, vision, and values.
- b. Cast vision for community outreach, events, and programs to strengthen the church.
- c. Offer strategic planning and support to on-going and new Ministry Leaders and Ministry Teams.
- d. Encourage and model discipleship relationships and a growing devotion to God.
- e. Meet regularly with church elders.

3. Supervise Ministry and Administrative Staff.

- a. Coordinate and oversee Ministry Staff to carry out the church's vision, ensuring team cohesion, alignment, and execution of roles and tasks.
- b. Coordinate and facilitate staff meetings to nurture staff, respond to needs in church body, implement administrative tasks, and coordinate staff, ministry, and congregational calendars.
- c. Oversee congregational communications (email, banners, social media, Live-Stream, and Sunday announcements, etc.)
- d. Assist with technology initiatives that support the staff, ministries and congregational life.

4. Provide Spiritual and Pastoral Care.

- a. Offer and coordinate pastoral care and guidance to church members and others, including the sick and shut-ins.
- b. Be on call for pastoral emergencies.
- c. Coordinate pastoral care for funerals, weddings, and other special requests and events.